

# CLOTTON HOOFIELD PARISH COUNCIL MEETING

Monday 20<sup>th</sup> September 2021 at 19:30 at Duddon Village Hall

## MINUTES

### PRESENT

Cllr Richard Roberts (Chair), Cllr Geoffrey Bibby, Cllr Jane Nicholas, Cllr John Leather (CWaC)

Public – 0

**APOLOGIES** - Cllr Harry Tonge (CWaC)

**ABSENT:** Cllr Kinsey

It was also reported that since the last meeting the Chairman has received the resignation of Mr Peter Manby, the Parish Council asked for their thanks for his contribution during his time as a Parish Councillor be recorded.

**DECLARATION OF INTERESTS** - None

### PUBLIC PARTICIPATION

Cllr Leather reported that the CWaC Localities Department are promoting a new app to allow businesses to advertise loyalty schemes for use with social media.

Cllr Leather is hoping to arrange a meeting with Carl Farrell, CWaC. Cllr Bibby reported two incidents that have recently happened where cars have driven through the hedge on Willington Lane junction with Wood Lane due to the give way signs being turned and poor road markings. Cllr Leather undertook to raise this with Carl Farrell from CWaC.

### MINUTES

24. **Resolved** that the Minutes of the Parish Council Meeting held on 19<sup>th</sup> July 2021 were accepted as a true record and signed by the Chairman.

### ACTIONS SINCE LAST MEETING

The following actions were completed since the last meeting that were not otherwise on the agenda and discussed in the meeting: -

- **Planter** – this second planter has now been delivered and planted (located outside the Bulls Head).
- **Community Clean-up – ACTION:** Cllr Roberts to check if we need to write to the 50p Shop, Hoofield Lane with regards to litter – Cllr Roberts
- **Parish Council Vacancies:** a letter has been sent to a number of businesses seeking interest to become Parish Councillors. **ACTION:** Cllr Roberts to undertake to put up Vacancy Notices.
- **Finance** - payments had been processed that were approved.
- **Website** – the Clerk has put the minutes of the previous meetings on the website.

### PLANNING

The Planning Register dated 8<sup>th</sup> September 2021 was circulated for Parish Councillors consideration.

It was noted that since the last meeting the following planning applications had been decided: -

21/02484/FUL – Land at Hoofield Road, Huxley – creation of one pond - Approved

Cllr Leather highlighted with regards to the reported Planning Enforcement, that the normal process that CWaC take is to invite the land owner to put in the appropriate planning application.

**ACTION:** request an update on this case with Planning Enforcement and copy in Cllr Leather.

## **ACCOUNTS**

25. **Resolved** to accept the cash book and YTD summary dated 8<sup>th</sup> September 2021.  
To note the income of £0.08 in August & £0.08 in September from Bank Interest  
To note the payments since the last meeting of: -

Clerk's Salary	Tax Point 5	£219.59
Clerk's Salary	Tax Point 6	£219.39
Clerk's Expenses		£72.59
HMRC	Q2	£164.60
Richard Roberts	Plants for Planter in Hoofield	£41.93
ICO Data Protection	Annual Data Protection Subscription	£35.00

## **Bank Reconciliation against Cashbook YTD**

26. **Resolved** to approve the Bank Reconciliation as presented to the meeting dated 8<sup>th</sup> September 2021.

## **Beeston & Tarporley Station**

Cllr Roberts reported that the proposed reopening of the Beeston & Tarporley Station was now at stage 2 – where surveys need to be undertaken and a business plan put in place. To allow this next stage to move forward the group are short approximately £5-6,000 of funding and have written out to local Parish Councils and Ward Councillors to see if they would support this initiative.

Concern was raised with regards to where the station would be located and how much parking would be available.

Parish Councillors felt that local residents in the area would use the service if they were able to park in Beeston to catch a train.

The Parish Council felt that the local residents who needed to catch a train would benefit from using a station in Beeston. Cllr Bibby proposed to support the scheme by pledging £250, seconded by Cllr Roberts, subject to the rest of the money being raised by the organisation within this financial year.

## **Poppy Wreath Purchase**

27. **Resolved** to purchase 6 crosses for the planters.

## **HIGHWAYS**

The issues logged via CWaC Report IT system have been reported, logged, monitored and updated since the last meeting.

The following issues were reported since the last meeting: -

Faulty give way signs and road markings at Willington Lane/Wood Lane Road Junction.

The following issue were closed: -

Blocked Road Drains along Willington Lane.

Cllr Bibby updated the meeting on a drain on Willington Lane, which had been reported to CWaC, they have since confirmed they would not be clearing the drain as it was only considered to be partially blocked. Parish Council agreed to monitor this and report again if required.

**ACTION:** Send Cllr Leather a copy of the Highways Report

**ACTION:** Escalate the missing 30/40 sign on the A51 as previously reported

## **PARISH COUNCIL MATTERS**

### **Collaboration with Other PC's**

Concern was raised with regards to the current number of Parish Councillors and the workloads. It was therefore agreed not to take this forward at this time.

**ACTION:** - send Cllr Leather copy of the action notes of the last Collaboration Meeting.

### **Parish Council Vacancies**

It was reported that letters have been sent out to local businesses.

Cllr Roberts agreed to advertise the vacancies again.

## **NEIGHBOURHOOD DEVELOPMENT PLAN**

**ACTION:** It was agreed to review the Neighbourhood Development Plan again in July. 2022.

## **ENVIRONMENTAL ISSUES**

### **Flooding**

It was reported that following the meeting with Stuart Bateman and John Leather, a further meeting had been arranged for Friday 16<sup>th</sup> July to review the flooding issues on Cinder Lane. At this meeting the issue of who pays to take the water away from Cinder Lane across the field to the ditch remained unresolved. Stuart Bateman to discuss with Cllr Leather and report back. As no response from Stuart Bateman had been received since the last meeting Cllr Leather undertook to raise this with Cllr Farrell.

**ACTION:** Contact the residents that were flooded and ask if anything had been resolved since their meeting with the CWaC representative.

### **Speed Watch Update**

It was reported that a new date for the Speed Watch training has been arranged for 11<sup>th</sup> October virtually. Cllr Roberts confirmed his attendance at the training.

### **Public Footpaths**

Cllr Roberts reported upon a complaint that had been received with regards to access to the footpath in Hoofield by Castle View, Hoofield, Corkscrew Lane. The short section of footpath was so overgrown. It was confirmed that this had now been cleared by CWaC.

## **NEWSLETTER**

It was agreed to move the newsletter to annually. It was also reported that Facebook could be used to promote and support local activities in between newsletters as appropriate.

## **DATE OF THE NEXT MEETING**

The next meeting would take place on Monday 15<sup>th</sup> November 2021.

Signed ..... Dated .....